



**TOWN OF HANOVER**  
RECREATION CENTER  
624 CIRCUIT STREET  
HANOVER, MASSACHUSETTS 02339

*Parks and  
Recreation*

TO: Bulletin Boards at Town Hall, School Department, Library, DPW, Fire Department, Police Station and the Town's Website

FROM: Parks & Recreation Department

DATE: March 1, 2014

**NOTICE OF VACANCY  
PART-TIME/TEMPORARY  
AFTER CAMP EXTENSION PROGRAM DIRECTOR**

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The Hanover Park and Recreation Department is accepting applications for a Program Director to work at the Park & Rec After Camp Extension (ACE) summer program. This day program is designed for the children of Hanover to attend during the summer months.

A Program Director must first and foremost be willing and able to work with Hanover's most prized possession, its children. On a daily basis, a Program Director brings enthusiasm and spirit to the summer program to provide a safe and enjoyable environment for all children that attend. A Program Director must truly enjoy being with children and demonstrate maturity and responsibility; characteristics that are essential to being a good role model. The ACE Program Director will be responsible for organizing after camp activities. The ACE Program Director will also be responsible for overseeing ACE Playground Assistants. As a member of our team this employee needs to work and communicate well with others to maintain a positive atmosphere.

This program runs for seven weeks, June 30<sup>th</sup> - August 15<sup>th</sup>. It is anticipated that the ACE Program Director will be working between 15-25 hours per week.

The application deadline for this position is March 31<sup>st</sup> at noon. Please submit all applications to the Recreation Center at 624 Circuit Street.

Applications are available online at [www.hanover-ma.gov](http://www.hanover-ma.gov). This position is covered under the Personnel By-law, Class B. Please refer inquiries to the Hanover Park and Recreation at [recreation@hanoverdpw.org](mailto:recreation@hanoverdpw.org) or 781-878-6361.

**The Town of Hanover is an Affirmative Action, Equal Opportunity Employer.**

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